

# APPLICATION FOR RELEASE OF FOREIGN EXCHANGE UNDER BASIC TRAVEL QUOTA (BTQ)

**The Manager**  
**Travelex India Pvt. Ltd.**  
**MUMBAI / HYDERABAD / NEW DELHI.**



The world's foreign exchange company

**Date:** \_\_\_\_\_

Dear Sir / Madam

I request you to release foreign exchange under BASIC TRAVEL QUOTA as per the details given below:

**Full Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone No:** \_\_\_\_\_

**Nationality:** INDIAN

**Passport Number:** \_\_\_\_\_ **Date of Issue:** \_\_\_\_\_

**Passport Place of Issue:** \_\_\_\_\_ **Validity:** \_\_\_\_\_

**Ticket Number** \_\_\_\_\_ **Airline** \_\_\_\_\_ **Date of Travel** \_\_\_\_\_

**Countries to be visited:** \_\_\_\_\_

**Foreign Currency Required:** \_\_\_\_\_

I hereby declare that this transaction does not involve, and is not designed for the purpose of any contravention or evasion of the provisions of the FEMA (Foreign Exchange Management Act, 1999) or of any rule, regulations, notification, direction or order made there under. I also hereby agree and undertake to give such information/documents as will reasonably satisfy you about this transaction in terms of the above declaration. At the same time I would like to declare that at the point of transaction my status is that of a resident Indian. Further I declare that I have not purchased currencies in the Security Hold Area from any money exchange company / Bank for this trip. I also understand that if I/We refuse to comply with any such requirement or make only unsatisfactory compliance therewith, the AD/AMC shall refuse in writing to undertake the transaction and shall if it has reason to believe that any contravention/evasion is contemplated by me/us, report the matter to Reserve Bank of India. I declare that the total amount of foreign exchange purchased from, all sources in India during this financial year including this application is within USD 10000 (USD Ten Thousand only) the annual limit prescribed by Reserve Bank of India for the said purpose. I am enclosing herewith cash /cheque / pay order /DD No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. \_\_\_\_\_ drawn on \_\_\_\_\_ towards the cost of the above foreign exchange.

## **Name & Signature of Applicant (Passenger)**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### **For Office Use Only: Documents Collected:-**

1. Passport Copy
2. Visa Copy
3. Ticket / Boarding Pass Copy
4. Pan Card or Form 60 (if applicable)

**Name and Signature of Sales Consultant:** \_\_\_\_\_